TIPS FOR SETTING UP YOUR CHURCH COMMUNITY BUILDER (CCB) PROFILE

We are so glad that you have decided to join our online community at New Life! We want to encourage you to fully utilize this amazing resource. If you ever have any questions please contact the church office at 805-489-3254.

Here are some tips for you to follow when updating your profile information:

Make sure you fill out the fun stuff! Tell us what radio stations you like, etc. It's a great way to get to know you!

Check and double check your spelling. We can't get mail to you if things are misspelled, and we don't want you to miss out!

Watch those spaces! In cyber world a space is actually like typing a character. What does that mean? There's no need to put a space behind your city, address, name, etc. In fact, that makes life more challenging for us! We have to hunt 'em down and delete 'em!

Remember to put in as much information as you feel comfortable with, including gender, marital status, email, birthdate, etc. (The system hides your birth year and age!)

Please, no punctuation. In other words, it's not S.W. but SW
Use Apt 121 instead of # 121. Postal machines that read the mail don't like punctuation!

The Post Office also prefers numbers over names. If your street is a number please enter it, for example: 4 Mile Dr, not Four Mile Drive.

Go ahead and abbreviate; it will save you time and the Post Office prefers it. St instead of Street, Ave for Avenue, Ct for Court, etc. No punctuation!

It is not necessary to add the country in the address field if you live in the USA. And it looks a little silly when we mail things to you!

Phone numbers should be entered with just numbers, no dashes, etc. And don't forget the area code!   i.e. 6165344923. The program will put in the dashes itself.

All dates are entered 01/01/2006 (mm/dd/yyyy)